

Bylaws
of the
National Concrete Consortium

April 9, 2008
Baton Rouge, Louisiana

ARTICLE I: Name and Location

- *SECTION 1.* *The name of this organization shall be the National Concrete Consortium (NC²).*
- *SECTION 2.* *Offices or the principal place of business of NC² shall be the National Concrete Pavement Technology Center located at Iowa State University, Ames, Iowa.*
- *SECTION 3.* *For the purpose of these bylaws, National shall refer to the states represented by the four American Association of State Highway and Transportation Officials (AASHTO) regions.*

ARTICLE II: Vision, Mission, and Objectives

- *SECTION 1: The vision statement for this organization is as follows:*

“Academia, government agencies, and industry working together to continuously improve concrete performance and durability in a cost-effective manner.”

ARTICLE II: Vision, Mission, and Objectives (cont.)

- *SECTION 2: The mission statement for this organization is as follows:*

"Provide an ongoing National forum for portland cement concrete (PCC) and pavement technology sharing to encourage uniform specifications, mutual problem solving, coordinated research, and implementation of new technologies. Promote quality design and construction practices."

ARTICLE II: Vision, Mission, and Objectives (cont.)

- *SECTION 3: The objectives of this organization are:*
 - *To develop uniform national or regional specifications for concrete structures and pavements*
 - *To promote reciprocity of material specifications among the member states*
 - *To develop a comprehensive information sharing process*
 - *To establish a coordinated national and regional research effort*
 - *To promote quality design and construction practices*

ARTICLE III: Membership

Membership in this organization is open to anyone active and or interested in portland cement concrete for highway structures and pavements.

ARTICLE IV: Officers and Executive Committee

- ***SECTION 1: Authority***

The governing body of this organization shall be the Executive Committee. The Executive Committee shall serve as the policy and position authority of the organization. It shall appoint task groups for development of programs, activities and take other actions of common interest to the membership.

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 2: Qualifications for Office*
 - *The Executive committee consists of nine elected members.*
 - *Any member of the organization is eligible*
 - *Chair – Any State Highway Agency member is eligible*
 - *Elections shall be held at the Annual Meeting by members present.*

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 2: Qualifications for Office*
 - *Nine elected officers represent: (cont.)*
 - *Four- state agency representatives (SAR); one from each of the four AASHTO regions (However, if one region is not represented, a substitute SAR from one of the other regions shall be elected for the term of office).*
 - *Odd numbered region reps. elected on odd numbered year.*
 - *Even numbered region reps. elected on even numbered year.*

ARTICLE IV: Officers and Executive Committee (cont.)

- **SECTION 2: Qualifications for Office**
 - ***Nine elected officers represent: (cont.)***
 - ***One Chair elected by the Executive Committee***
 - ***Elected on odd numbered year***
 - ***One contractor representative***
 - ***Elected on odd numbered year***
 - ***One material supplier member***
 - ***Elected on odd numbered year***
 - ***One academia representative from a university***
 - ***Elected on even numbered year***
 - ***One at-large representative***
 - ***Elected on even numbered year***

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 2: Qualifications for Office (cont.)*
 - *Ex officio members*
 - *FHWA regional representative*
 - *Secretary*
 - *Treasurer*

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 3: Term of Office*
 - *The Chair and Executive Committee members shall serve a term of two years. Members shall begin serving their term when elected.*

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 4: Duties of Officers*
 - *The Chair of the Executive Committee will preside over the meetings of the Executive Committee.*
 - *The Secretary to the Executive Committee shall serve as the recording secretary to the respective group.*
 - *The Treasurer to the Executive Committee shall maintain all financial records and accounts.*

ARTICLE IV: Officers and Executive Committee (cont.)

- *SECTION 5: Vacancies and Removals*
 - *The Executive Committee:*
 - *Shall fill vacancies in any elected office for the balance of the term of office by appointment.*
 - *May, at its discretion, by a three-fourths vote of the members present, remove any officer from the office for cause.*

ARTICLE V: Meetings of Members

- *SECTION I: Spring (Annual) Meeting*
 - *The annual meeting of the members of the organization, and Executive Committee shall be in the first half of the year as set by the Executive Committee.*
 - *The purpose of the meeting shall include:*
 - *Election of officers*
 - *Action on all business brought forth before the meeting*

ARTICLE V: Meetings of Members (cont.)

- *SECTION 2: Other Meetings*

- *Other meetings of the members of the organization shall be at the discretion of the Executive Committee.*
- *The purpose of the meeting shall include action on business brought forth before the meeting.*

ARTICLE V: Meetings of Members (cont.)

- *SECTION 3: Notice of Meetings*
 - *At the discretion of the Executive Committee, written notice of any meeting of the organization shall be transmitted by mail or electronically to the last known address of each member at least 30 days before the date of the meeting.*

ARTICLE VI: Parliamentary Authority

- *SECTION 1: Rules of Order*
 - *The meetings and proceedings of the organization, the Executive Committee, and any special committees shall be regulated and controlled by the most recent edition of Robert's Rules of Order for parliamentary procedure, except as may be otherwise provided by these bylaws.*

ARTICLE VII: Amendments to Bylaws

- **SECTION 1:**

- *These bylaws may be amended or repealed by a simple majority vote of the members present at any annual meeting of the organization duly called and regularly held.*
- *Amendments may be proposed by the Executive Committee on their own initiative, or upon petition of any one-third of the members, addressed to the Executive Committee.*
- *The Executive Committee will present all such proposed amendments to the membership with or without recommendation, except that no amendment shall be made which provides for personal liability of the members for the debts of the organization.*

ARTICLE VIII: Dues

- **SECTION 1:**

- *Dues for membership in the NC² shall consist only of registration fees applicable to any called meeting by the Executive Committee. Registration fees will only be charged to cover the costs of conducting the meeting.*
- *The Treasurer to the organization will maintain all financial records and present a report at the annual meeting.*

End