



Photo: Sheryl Quatermas, New Jersey State Plan

General Industry

The following training requirements have been excerpted from ***Title 29, Code of Federal Regulations Part 1910***. Note that additional training requirements may appear in certain other standards (ANSI, NFPA, etc.) adopted by reference in ***Part 1910*** and are therefore mandatory.

29 CFR 1910

Subpart E – Exit Routes and Emergency Planning

1910.38 Emergency action plans

- (a) through (f)
- (a) **Application.** An employer must have an emergency action plan whenever an OSHA standard in this part requires one. The requirements in this section apply to each such emergency action plan.
 - (b) **Written and oral emergency action plans.** An emergency action plan must be in writing, kept in the workplace, and available to employees for review. However, an employer with 10 or fewer employees may communicate the plan orally to employees.
 - (c) **Minimum elements of an emergency action plan.** An emergency action plan must include at a minimum:
 - (1) Procedures for reporting a fire or other emergency;
 - (2) Procedures for emergency evacuation, including type of evacuation and exit route assignments;

- (3) Procedures to be followed by employees who remain to operate critical plant operations before they evacuate;
 - (4) Procedures to account for all employees after evacuation;
 - (5) Procedures to be followed by employees performing rescue or medical duties; and
 - (6) The name or job title of every employee who may be contacted by employees who need more information about the plan or an explanation of their duties under the plan.
- (d) **Employee alarm system.** An employer must have and maintain an employee alarm system. The employee alarm system must use a distinctive signal for each purpose and comply with the requirements in §1910.165.
- (e) **Training.** An employer must designate and train employees to assist in a safe and orderly evacuation of other employees.
- (f) **Review of emergency action plan.** An employer must review the emergency action plan with each employee covered by the plan:
- (1) When the plan is developed or the employee is assigned initially to a job;
 - (2) When the employee's responsibilities under the plan change; and
 - (3) When the plan is changed

1910.39 Fire prevention plans

- (a) through (d)
- (a) **Application.** An employer must have a fire prevention plan when an OSHA standard in this part requires one. The requirements in this section apply to each such fire prevention plan.
- (b) **Written and oral fire prevention plans.** A fire prevention plan must be in writing, be kept in the workplace, and be made available to employees for review. However, an employer with 10 or fewer employees may communicate the plan orally to employees.
- (c) **Minimum elements of a fire prevention plan.** A fire prevention plan must include:
- (1) A list of all major fire hazards, proper handling and storage procedures for hazardous materials, potential ignition sources and their control, and the type of fire protection equipment necessary to control each major hazard;
 - (2) Procedures to control accumulations of flammable and combustible waste materials;

- (3) Procedures for regular maintenance of safeguards installed on heat-producing equipment to prevent the accidental ignition of combustible materials;
 - (4) The name or job title of employees responsible for maintaining equipment to prevent or control sources of ignition or fires; and
 - (5) The name or job title of employees responsible for the control of fuel source hazards.
- (d) Employee information.** An employer must inform employees upon initial assignment to a job of the fire hazards to which they are exposed. An employer must also review with each employee those parts of the fire prevention plan necessary for self-protection.

Subpart F – Powered Platforms, Manlifts, and Vehicle-Mounted Work Platforms

1910.66 Powered platforms for building maintenance

- (i) and (j) **(i) Operations**
 - (1) *Training.*
 - (i) Working platforms shall be operated only by persons who are proficient in the operation, safe use and inspection of the particular working platform to be operated.
 - (ii) All employees who operate working platforms shall be trained in the following:
 - (A) Recognition of, and preventive measures for, the safety hazards associated with their individual work tasks.
 - (B) General recognition and prevention of safety hazards associated with the use of working platforms, including the provisions in the section relating to the particular working platform to be operated.
 - (C) Emergency action plan procedures required in paragraph (e)(9) of this section.
 - (D) Work procedures required in paragraph (i)(1)(iv) of this section.
 - (E) Personal fall arrest system inspection, care, use and system performance.