

Aurora Program

minutes

Aurora Administrative Meeting July 30, 2009 – Conference Call

Individuals Participating:

Ralph Patterson, Utah DOT
Bill Hoffman, Nevada DOT
Chris Albrecht, Iowa State University
Jennifer Serra, Iowa State University

Call to Order:

Ralph Patterson called the meeting to order.

2009-2010 Work Plan:

Chris Albrecht briefly reviewed the main work plan topics that would be discussed during the August 6 Board web meeting.

Survey of Agencies:

The group then reviewed a sample list of survey questions developed for prospective Aurora members, as well as survey questions for existing members. A few additions were made, and the group planned to have the prospective members survey prepared to hand out at the 2009 Peer Exchange in Madison, Wisconsin.

2009 Peer Exchange:

Chris Albrecht and Jen Serra agreed to prepare the Aurora PowerPoint presentation and a project summary for inclusion in the meeting material. The survey would be handed out during the presentation, Chris noted.

August 6 Board Web Meeting:

Chris Albrecht then discussed the tentative agenda for the August 6 board web meeting. A few items were discussed briefly, but the group approved the agenda with these changes.

September Board Meeting:

Chris Albrecht then updated the group on what plans had been set for the September board meeting in Des Moines. He noted that hotel rooms and conference space were reserved at the Embassy Suites. Final details would be arranged closer to the event date, he added.

Other Business:

No other business was discussed.